

# Criteria and Instructions for School Name Nominations

The Spring ISD Board of Trustees accepts nominations for names of new schools on an ongoing basis from Spring ISD students, staff members, parents and community members. Following is the criteria for nominations and instructions for submissions.

According to Board policy, school facilities may be named for persons who have attained prominence locally in the fields of education, science, art, statesmanship, political science or military achievement.

Local heroes whose names lend prestige and status to an institution of learning and whose lives and achievements serve as a positive role model for the students who will attend the school will also be considered.

In addition, individuals who have served Spring ISD or the community with distinction and those who have donated land or money meet the criteria.

Current employees and Board of Trustees members are not eligible for selection until after five years have passed since their employment or service ended.

Nominations must be typed on no more than five pages, contain biographical and historical data, state the reasons for the suggested name, include contact information for the individual submitting the nomination and be submitted to the Spring ISD Public Relations office, Gordon M. Anderson Leadership Center, 16717 Ella Blvd. In addition, nominations may be submitted by e-mail to [communication@springisd.org](mailto:communication@springisd.org).

Names that are not used right away will be maintained on a historical list for future reference, although the Board is not obligated to use a submitted name and may choose to use a name not maintained on the list.

For more information, call 281-891-6005.