



# MCNABB ELEMENTARY

## United in Excellence

Dear Parents,

Greetings from McNabb Elementary! We are excited to welcome our families back for the 2021-2022 school year. To all of our returning families, **Welcome back, Knights!** To parents and students who are new to the area, **Welcome to our wonderful community and school!** This letter is to assist you with important dates and procedures as we return back for another wonderful year at McNabb.

- Meet the Teacher will be held on Saturday, August 7, 2021. As we continue to practice social distancing, we have staggered the times for each Meet the Teacher session. The times are listed below. Due to the recent rise in COVID cases, Meet the Teacher will be the opportunity for parents to see the classroom and talk with the teacher. For the safety of our students and staff, we will not be allowing parents in the building on the first day of school.
  - PreK/ Kinder 10:00-11:00am
  - 1<sup>st</sup> & 2<sup>nd</sup> 11:15-12:15pm
  - 3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> 12:30-1:30pm
- Our VIRTUAL Parent Town Hall will be held on Monday, August 9, 2021. These Parent Town Halls will provide parents an opportunity to understand campus procedures, instructional expectations, and behavioral expectations. There will also be an opportunity to answer any questions you may have. The link for the virtual meeting will be sent soon.
  - PreK- 2<sup>nd</sup> 5:30-6:30pm
  - 3<sup>rd</sup>- 5<sup>th</sup> 6:30-7:30pm
- The first day school is Wednesday, August 11, 2021. The campus will open at 7:45am. For the safety of our students and staff, we will not be allowing parents in the building on the first day of school. Students will continue to be able to wear a mask daily if you prefer.

### **Morning Drop-Off and Afternoon Pick-up**

The safety of our students is of the utmost important to all teachers and staff members at McNabb Elementary. Please read the drop-off and pick-up procedures listed below. In order to ensure our student's safety, it is critical that we all work together to follow the guidelines listed below. When dropping off or picking up your child, please make sure that you mindful of no parking areas and designated walker areas.

- The morning and afternoon drop off/ pick-up area for car riders is located at the front of McNabb Elementary. You will be issued a McNabb Elementary car rider sign to place in your window. Please ensure you have this sign daily for pickup. If someone other than the normal pickup person needs to pick up your child, please **DO NOT** give them your car rider tag. For student safety, they will need to come to the front office and verify they have permission to pick up the child.

- Students MAY NOT be dropped off before 7:45am. Students MUST remain in the car until the doors open at 7:45am.
- Do not get out of your vehicle as you are waiting in the car rider line. This causes traffic to become congested in the drive through lane and it is not safe for students. **Please remember after school dismissal will run slow during the first two weeks of school until students learn the routine. Please be patient with the teachers and staff as we train the students for dismissal.**
- SISD buses and Licensed Day Care buses will load and unload students in the bus zone area which is located at parking lot B. Cars may not drop off or pick up students in the bus/car rider zone.
- Back Gate Walkers must live in Cypresswood Lakes. Student addresses must be verified by the Attendance Clerk. This gate is for **walkers only**. Parents may wait for their children on the sidewalk and escort them home; however, parents **MAY NOT** park their cars on Cypresswood Lakes Drive and wait for students to be dismissed. You must walk to the back gate to pick up your child. The Cypresswood Lakes subdivision has posted no parking signs along the road and we will be sending staff members to check the back gate at 3:15pm each day.
- McNabb dismissal will be staggered. Please see the staggered dismissal times listed below.
  - Bus Riders/ Day Care- 3:10pm
  - Car Riders- 3:15pm
  - Walkers- 3:20pm
- It is vital that you keep current phone numbers on file with the front office for afternoon pick-up. Please ensure that you send a written note to your child's teacher by 2:45pm if you plan on changing your child's pickup location.
- If you need to pick up your child early from school, pickups should be done by 2:45pm. No students will be released after 2:45pm as students are getting ready for dismissal.

Thank you for taking the time to read over this important information and procedures. I am looking forward to an exciting, productive year at McNabb Elementary! With bright, eager students, an excellent staff, and supportive parents, McNabb Elementary will be the best elementary school in Spring ISD!

Sincerely,

Melissa Warford  
Principal