Spring Leadership Academy, a trailblazing institute, empowers each scholar to reach their maximum potential by fostering academic growth through transformative relationships, civic responsibility, and positive attitudes.

Spring Leadership Academy shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school.

The policy will be distributed in the following ways:
- Open House
- District and campus website
- Annual Title I Parent Meeting
- Campus Front Office

Spring Leadership Academy shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend. Spring Leadership Academy will hold an Annual Title I Parent Meeting at the beginning of the school year to inform parents of: Title I program, parental engagement funding, school curriculum and assessments, federal guidelines, school-parent compact, parents’ right-to-know, services provided with federal funds and the Parent and Family Engagement Policy (PFEP). A second meeting will be held in November.

Spring Leadership Academy shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided, transportation, childcare, or home visits, as such services relate to parental involvement. Spring Leadership Academy will inform parents in the following ways:
- Flyers, Newsletters, and Monthly Calendars
- Campus website
- Blackboard Connect and Email
- PTO Meetings

Spring Leadership Academy shall involve parents in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the Campus Improvement Plan.
Activities for parent programs are ultimately suggested and determined by the parents. To help coordinate parental and family engagement events, a Parent Engagement Liaison (PEL) is designated on the campus of Spring Leadership Academy. The PEL serves as a liaison between the school and the parent. The PEL aids in organizing Open House meetings and other programs in which parents are invited to the school to meet with teachers and administrators concerning their child’s progress in school. These meetings are set aside as a tie to build and help maintain parent relationships with the school and the teachers. The PEL will meet with the Community Engagement Department Office of Parent Engagement several times a year to maintain parental and family engagement programs at the school.

The PEL and/or facilitator in charge of any parental engagement meeting will prepare a sign-in log, an agenda, and an evaluation. Minutes will also be documented. Copies of all documentation will be forwarded to the District liaison.

Spring Leadership Academy shall maintain accurate phone numbers and email addresses of parents, in order to provide parents of participating children---

(A) timely information about meetings and campus events (online, via email and Blackboard Connect) in a language parents can understand,

(B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and

(C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

To ensure effective parental and family engagement and foster a partnership between school, parents and community, Spring Leadership Academy shall:

(i) provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements, and how to monitor a child’s progress and work with educators to improve the achievement of their children;

(ii) provide materials and training to help parents to work with their children to improve their children’s achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement in the following ways:

- Professional Development for faculty and staff
- Parent workshops for parents/guardians (in languages parents can understand)
- Availability of the PEL, Counselor and Principal
- Inform parents of availability of Campus Parent Resource Center and District Parent Resource Center (Parent Central)
- Parent/Teacher conferences
- Annual Title I Parent Meeting
- District and campus-level report cards
(iii) educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school in the following ways:

- Host Open House meetings in which parents are invited to meet with teachers and administrators concerning their child’s progress
- Hold scheduled parent meetings throughout the year to maintain parent relationships with teachers and administrators
- Encourage parental and family engagement through the PTO and other voluntary opportunities to show that they are welcome and needed at the school
- Hold regular events to showcase student learning and talent and invite parents to attend
- Provide parents with online access to their child’s attendance and grades via the Home Access Center

(iv) provide such other reasonable support for parental involvement activities as parents may request.

Spring Leadership Academy works annually with the Community Engagement Department’s Parent Engagement office and the advisory committee to evaluate the effectiveness of the PFEP and federally-funded programs. Spring Leadership Academy is committed to providing timely and consistent communication with parents in order to build and maintain effective partnerships with our families and community.

This policy was created on September 17, 2019 and will be in effect for the period of 2019-2020 school year.