



# 2021-2022 Twin Creeks Middle School Parent and Family Engagement Policy ESSA Section 1116

**PRINCIPAL ASSOCIATE PRINCIPAL** Dr. Rhonda Shelby-King, Sonya Clark

**ASSISTANT PRINCIPALS COUNSELORS** LaToyia Stewart (Na'Teasel Davis) Ami Phillips  
(Bradford Stephens) Joseph McLain (Brittany Sherman)

## **PARENTAL INVOLVEMENT IN DEVELOPING THE POLICY AND DELIVERY**

This policy was jointly developed, reviewed, and revised by Twin Creeks Middle School and the parent committee of Twin Creeks Middle November 10, 2021. This policy has been agreed on by such parents, that shall have the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). The revised policy will be emailed to parents through Schoology, the T.C.M.S. Weekly Newsletter, email communication, showcased on the website and distributed throughout T.C.M.S. zoning areas in English and Spanish to ensure awareness. The goal of our Twin Creeks Middle School Parent and Family Engagement Policy is to overcome the gap between parent, school and community and improve relationships between home and school, which empowers families to become proactive in their scholars education on a continuous basis. The program does this by providing information, training and assistance through family/parent education courses, activities and referral services. Section 1116 (b)(1) & (e)(5).

## **ANNUAL MEETING FOR TITLE I, PART A PARENTS**

Twin Creeks Middle School shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend. Section 1116 (c)(1).

Twin Creeks Middle School 1st Annual Title 1 meeting was held September 15, 2021 in person for all parents, guardians, and staff. The 2nd Annual Title 1 Meeting was held October 21, 2021 virtually. Parents were notified through Schoology, Twitter, School website, messaging and email communication. All meetings are held by the Parent Liaison, Mrs. Shenequal Aldridge. Moreover, the purpose of the meeting is to inform parents of the intricate details of the Title I program, such as:

- The Title I program is a federally funded program which enables schools to provide programs and services for students.
- This program allows schools to use Title I funds to pay for educational programs for the whole school.
- Develop and implement programs that will add to the regular classroom instruction.
- Provide services especially for students with the greatest need of educational help.
- Increase parental involvement in school activities and at home.
- Supplement instructional supplies and materials for classroom use for reading and math.

## **TYPES OF MEETINGS DEDICATED TO PARENTS**

Twin Creeks Middle School will provide structured opportunities to help parents work with their children to improve achievement and social/emotional barriers, such as meetings in the morning and/or evening and virtual opportunities. Parents who are unable to attend meetings due to transportation, will have an opportunity to attend virtual meetings and/or be given information via email communication of the meetings powerpoint or agenda. Parent meeting activities include, but are not limited to: Warrior Camp, Open House, ARK (Adults Relating to Kids), Literacy & Academic Night, District Bilingual Programs, College Night, Watch Dogs for DADS,



## 2020-2021 Twin Creeks Middle School Parent and Family Engagement Policy ESSA Section 1116

Dinner with Dames and Gentlemen's Night Out, and virtual parent informational meetings.

Twin Creeks Middle School will provide full opportunities for the participation of parents with limited English proficiency or with disabilities, including providing information and school profiles in a language and format that parents understand. Considering parent collaboration, Twin Creeks Middle School will consider: • Later event times to include parents that are unable to attend earlier events

- Offer translation for select parent meetings
- Encourage parent volunteering during the school day to help registrar students, assist in the office, library and lunch duty.

Information regarding meeting dates will be distributed throughout the year by way of weekly newsletter, email communication, written notices, marquee messages, and/or school and teacher web pages; Section 1116 (c)(2)

### **Parent involvement with the Campus Improvement Plan**

Twin Creeks Middle School Campus Improvement Plan (CIP) shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs, including the planning, review, and improvement of the school Parent and Family Engagement Policy and the joint development of the Campus Improvement Plan under Section 1114(b). Parents will participate in the CIP through invitation or voluntarily. Invitation to the meetings are shared through Blackboard messages and the school website. Twin Creeks Middle School emphasizes and welcomes adequate representation of all demographics of the school community, as well as including parents of migrant students and/or parents of special education students. Typically, a minimum of two parents are required in every monthly Twin Creeks Middle School CIP meeting to give parent input and to review the following components:

- Comprehensive needs assessment summary
- Schoolwide reform strategies
- Instruction by highly qualified teachers
- Strategies to increase parental involvement
- Coordination and integration of federal, state, and local services and programs

If for any reason parents on the Campus Improvement Plan Committee (CIP), have any negative comments or concerns, the comments will be related to the principal, Dr. Shelby-King, who will adhere to the concerns and contact the CIP member, under Section 1114(b).

### **Twin Creeks Middle School responsibility to parents**

Twin Creeks Middle School shall provide parents of participating children—

- (A) timely information about programs through email, schoolology, parent weekly newsletter and marquee;
- (B) a description and explanation of the curriculum used, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards utilized at Twin Creeks Middle School by providing opportunities such as Curriculum nights and/or direct teacher contact with parents for individualized assessments and familiarity with the Texas Essential Knowledge Skills (TEKS) standards of student performance:
- (C) And, involving parents in an organized, and timely manner when planning, reviewing, improving, and/or implementing Twin Creeks Title 1 programs and the Campus Improvement Plan.



## 2020-2021 Twin Creeks Middle School Parent and Family Engagement Policy ESSA Section 1116

### **Resources and actions provided to assist parents**

Twin Creeks Middle School will educate teachers, specialized instructional support personnel and other staff in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by surveying the parents' needs, adhering to all compliments or concerns, providing PTO or volunteer opportunities on campus, and calling absent students daily to strategize an attendance agreement with parents. Section 1116 (e)(3)

### **Activities and PLCs focusing on Parent and Family Engagement, Professional Development or trainings**

Twin Creeks Middle School will invite parents to parent-centered groups focusing on parent and family engagement and professional development through the Adults Relating to Kids (ARK) program; which emphasizes "good parents becoming great parents." Additionally, Twin Creeks Middle School will offer a series of virtual support sessions to help parents navigate through remote learning in regards to Schoology, Home Access Center, student expectations, and resources available for parents and students. During the meeting/training, parents will take an active role in their learning including role play, hands-on learning, and parent-led discussions. Section 1116 (e)(4)

### **Evidence and Examples where parent and family engagement were coordinated and integrated**

Parents and families are invited to participate in meetings held specifically to discuss our Parent and Family Engagement Policy . The parents and families are surveyed and are encouraged to indicate what type of training and/or workshops they would like for our school to provide to assist in helping their child succeed in academic achievement. The information collected from the surveying results will be used to plan parents and staff engagement activities and training. Section 1116 (e)(14)

### **Parent and Family Engagement programs or services provided by Twin Creeks Middle School**

These activities include, but are not limited to Literacy Night, Family Curriculum Nights, Academic Night, ARK Meetings, Warrior Camp for 6th graders transitioning, Open House, District Bilingual Programs, College Night, and/or STAAR Preparations to encourage unique opportunities for parents to learn about curriculum and assessments to better support their students. Section 1116 (c)(4); Section 116 (e)1; and Section 1116 (e)(2) .

### **Adoption**

The Parent and Family Engagement Policy (PFEP) is available in English and Spanish to serve our schools' population. The PFEP will be available to parents by:

- Twin Creeks Middle School website
- Special school events (Teacher-Parent Conference)
- Providing Parents with a hard copy in front office

This school Parent and Family Engagement Policy was adopted by Twin Creeks Middle School on November 10, 2021 and will take effect for the 2021-2022 school year.

27100 Cypresswood Dr| Houston, Texas 77373 | Main: 281.891.7850 | Fax: 281.891.7851

Follow Us on Twitter: [@TwinCreeksMS1](#)