



SPRING HIGH SCHOOL

Spring Independent School District
19428 Interstate 45 North
Spring, Texas 77373-2999
281-891-7000

Monday, April 22, 2019

Dear Students and Parents,

The excitement grows each day as the time approaches for graduation. As parents and graduates, I know you are very proud and eager for the important information regarding the graduation ceremony. All of the years of hard work and dedication will be celebrated with the 2018 Graduation Ceremony at the **Richard E. Berry Center – 8877 Barker Cypress Road, Cypress, Texas, 77433** on **Sunday, June 2, 2019, at 7:00PM**

GRADUATION CEREMONY REQUIREMENTS

To participate in the graduation ceremony, senior students must:

- Have earned sufficient credits and passed the state-mandated, exit-level STAAR EOC exams;
- Be eligible for graduation on the basis of an ARD decision.

COUNSELOR'S CORNER

- A counselor will call you the week of **Monday, May 27, 2019**, if your child will not be participating in graduation due to failure(s) in:
 - a. Coursework and/or
 - b. STAAR EOC exams
- If your child does not meet graduation requirements due to the failure of two or fewer EOC exams, you have been invited to attend an Individual Graduation Committee meeting to determine if your child will be eligible to graduate, based on additional assignments and academic record.
- If there are graduation issues due to attendance or final exams, parents will receive final notification by **Friday, May 31, 2019**.
- If you have any questions concerning a grade in a class, contact the appropriate teacher immediately.
- If your child is taking an off-campus course (correspondence, HLA, Lone Star College, commercial PE, etc.) we must have the grade by **Thursday, May 23, 2019**.
- Questions regarding attendance should be directed to your student's assistant principal.

DIPLOMA PICK-UP

All diplomas will be available for pick up on Thursday, **June 6, 2019, from 8:00AM to 12:00PM** on campus. Only diploma covers will be handed out at graduation.

GRADUATION PRACTICE

Graduation practice on **Thursday, May 30, 2019**, is mandatory for all students participating in the ceremony. During practice, each senior will be given complete instructions for the ceremony. Graduation practice will be held at Spring High School in the Main Gym from 9:00AM to 11:00AM Practice should last approximately two hours.

- **Students must be in dress code, or they will be asked to leave and will not be allowed to participate in the graduation ceremony practice.**

GRADUATION TICKETS

Each student will be given **10 graduation tickets** for admission to the ceremony. **The graduation tickets will only be issued at the end of graduation practice.** Students must have a **form of ID** to receive tickets.

- **Graduation tickets cannot be sold.** Students who are found to be selling graduation tickets will not be allowed to participate in the graduation ceremony.
- **Graduates do not require an admission ticket.**
- Graduation tickets should be used for all guests above the age of one.
- Guests will not be allowed to save seats for other guests.

GRADUATION ARRIVAL TIMES

Seniors should arrive for the graduation **1.5 hours before graduation.** Everyone is expected to be seated five minutes prior to the start of graduation. All graduates will be searched prior to being seated in the conference room/staging area. Graduate gowns must be unzipped and open as you enter the seating area. Graduates are not allowed to have any items in their hands. **Parents will not be allowed to be in the pre-graduation seating area.**

GRADUATION PARKING AND ENTRY INFORMATION



Richard E. Berry Center
8877 Barker Cypress Road
Cypress, TX 77433

GRADUATION PARKING

Students, parents, and guests are encouraged to **park in Lots B and D.** Overflow parking will also be available in Lots A and E. All Pavilion parking areas will be open. Please plan to arrive early to locate the best parking area and secure your seats at the venue. Parents and guests should arrive **one hour before graduation.** **Please leave miscellaneous items such as balloons, flowers, food, signs, posters, cowbells, air horns, and noisemakers at home/or in your vehicle as they are not allowed in the Berry Center.**

- **Handicapped Parking:** Handicapped parking is the first set of parking spaces adjacent to the Berry Center. To park in the handicapped parking area, guests must have an official handicap license plate or hanging tag.
- **Drop-off Area:** The driveway adjacent to Entrance 2 (East Side) and Entrance 3 (West Side) will be designated drop-off areas for those who have guests that cannot walk the distance of the parking lot. After dropping off the person(s), cars will be directed to the parking areas.
- **Wheelchair and Handicapped Guests:** Use the elevator at either Entrance 2 (East Side) or Entrance 3 (West Side) and proceed up to the concourse level.

STUDENT ATTIRE

Since graduation is a formal ceremony, we expect students to dress in the following manner:

- **Female students are expected to wear dresses or dress slacks under their graduation gowns.** Shorts or jeans are not permitted. Dress shoes should be worn; tennis shoes, sandals, and flip flops are not permitted.
- **Male students are expected to wear dark colored dress slacks, a light-colored dress shirt and tie.** Shorts or jeans are not permitted. Dress shoes should be worn; tennis shoes and flip flops are not permitted.
- **Hats, sunglasses, cell phones, purses, balloons and flowers will not be allowed.** Please leave these items with others not participating in the ceremony. If these items are found, they will be confiscated.
- **There will be no decorations added to the graduation caps and gowns.**
- **All district and school grooming code policies will be enforced.**

GRADUATION CONDUCT AND BEHAVIOR

We take pride in dignified graduation ceremonies. Our goal is to continue that reputation with the Class of 2019. Graduates and guests should be aware that the expectation is for the ceremony to be decent and respectful.

- Please leave miscellaneous items such as balloons, flowers, food, signs, posters, cowbells, air horns, and noisemakers at home as they are not allowed in the Berry Center. Items will be confiscated by the Berry Center Staff or police officers at the entrance gates. Bags and purses will be checked.

SENIOR GRADUATION MEDIA

- Photographers will take two pictures of the graduates as they walk across the stage. Students will receive information about the opportunity to purchase the pictures from the photography company. Guests may take pictures from their seats, but will not be allowed into the aisles or stage areas.
<http://www.phototexasphotography.com/index.html>
- All graduation ceremonies will be broadcast live on the Berry Center website: www.berrycenter.net/events. A link to the live broadcast will also be available on the Spring ISD website: www.springisd.org.

SPECIAL CONSIDERATIONS

- Please advise if you require special accommodations: hearing impaired, handicapped, or any other considerations.
- **All special considerations must be submitted to Hannibal Trent, Associate Principal for Administration, by Friday, May 24, 2019.**

This is a very exciting time for our seniors. Please remember the importance of excellent classroom performance, attendance and behavior during our last few weeks of school. We would like for every student to have the opportunity to participate in the graduation ceremony on June 2, 2019. Good luck and best wishes!

Sincerely,

Diaka R. Melendez
Principal
Spring High School