

### **Morning Traffic Flow:**

Thank you for your flexibility as we work through morning traffic flow and make the parking lot a safer place for our students. We do need a bit of assistance from you. Please DO NOT stop on the I45N feeder road to let students out of vehicles, it is not only dangerous, it causes additional traffic congestion. We ask that you please follow the directions of the officer that is directing traffic. In advance, we appreciate your help, flexibility, and support as we work to ensure student safety.

### **Safety Reminder:**

With the second semester of the school year now fully underway, we thought it would be appropriate and timely to remind **EVERYONE** of the policies and procedures we have in place to ensure our students and staff have a safe, secure and orderly learning environment.

- Visitors are required to check in at the front desk and submit their driver's license or photo ID for scanning.
  
- A name tag will be provided to visitors to wear while in the building. The name tag should be returned to the main office prior to leaving the campus.
  
- Students must wear their Student ID badges at all times.
  
- Backpacks are not required but if they are used, they must be clear or mesh.
  
- Students are required to enter the building at designated security access points.
  - The Main Entrance (Front of Building)
  
  - The Arts, Communication & Design Entrance (Rear of Building)
  
  - The Black Box Entrance (Rear of Building)
  
- All campus entrances, with the exception of the Attendance Office, will be secured at 7:10 a.m. to ensure all students have properly entered the building.

- After 7:10 a.m. all students will be required to enter through the Attendance Office and tardy students will receive a pass to enter their classrooms.

- Students are not allowed to open locked exterior doors for others to enter. Doing so would be a breach of security, and disciplinary consequences will apply.

- The student dress code and student code of conduct will be strictly enforced. This information is available in the student handbook on our Spring High website at [www.springisd.org/spring](http://www.springisd.org/spring).

The safety of our students and staff is always our absolute top priority. Please be assured that we will take every precaution to ensure their safety and your assistance and support in this effort is greatly appreciated. Thank you for all you do for your children and our school. Thank you for your continued partnership to keep our school safe.