

Bammel Elementary School 2019-2020

Parental and Family Engagement Policy

MISSION STATEMENT:

Bammel Elementary is a unified community of students, parents, and staff that provides a safe, supportive, enriched, authentic learning environment which promotes student success demonstrated through increased achievement, mutual respect and attendance.

PART I. GENERAL EXPECTATIONS

- **Bammel Elementary School** has worked in collaboration with parents to develop the Parental Involvement Policy (PIP). Bammel Elementary will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and the **Parent Engagement Liaison** will form a committee annually to review and revise the PIP in order to meet the changing needs of the parents and school.

The PIP will be distributed in the following ways:

- Open House
 - District website
 - Campus website
 - Annual Title I Parent Meeting
 - Special school activities and events
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- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
 - If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
 - The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
 - The school will build its capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
 - The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.

PART II. DESCRIPTION OF HOW SCHOOLS WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

1. **Bammel Elementary School** will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1118 of the ESEA:
 - Annual Title I meeting
 - Parent Teacher Organization meetings
 - Parent/Teacher conferences
 - Sending home flyers in students Wednesday Folders
 - Information on campus website

2. **Bammel Elementary School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

Campus Improvement Plan (C.I.P.)

Site-Based Decision Making Committee (S.D.M.C.)

3. **Bammel Elementary School** will hold an annual meeting to inform parents of the school's participation in the Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
 - Phone blast
 - Email blast
 - District website
 - Flyer in Wednesday Folders

Annual Title I Parent Involvement Meeting:

Bammel Elementary School will hold an annual Title I Parent Involvement Meeting at the beginning of the school year to inform parents of: Title I Program, parent involvement funding, school curriculum and assessments, federal guidelines, school accreditation level, school-parent compact, parent's right-to-know, services provided with federal funds, and a review of campus PIP.

4. **Bammel Elementary School** will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet by: Hosting an annual Title I meeting and an annual Open House at the campus.

5. **Bammel Elementary School** will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by:

Sending home information in student's Wednesday Folder

Email and phone blasts

6. **Bammel Elementary School** will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts, and reading by the campus.

7. **Bammel Elementary School** will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by:

Sending a letter home in the student's Wednesday folder

8. **Bammel Elementary School** will provide materials and trainings to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by: Participating in and informing parents of district Parent Education classes

Providing resources relation to their child's education in the front office waiting area

Availability of the Parent Engagement Liaison, Counselor and Administrators

PART III. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

Bammel Elementary School will implement the following strategies to increase meaningful parent involvement to improve student learning:

- Hold annual Meet The teacher and Open House in which parents are encouraged to meet with teachers and administrators concerning their child's success.
- Hold scheduled parent meetings throughout the year to maintain parent relationships with teacher and administrators.
- Encourage parental involvement through the PTO and other volunteer opportunities to show that their support is valued.
- Hold regular events to display student learning and talent and invite parents to attend and participate in.
- Provide parents with online access to their child's grades and attendance via Parent Connect

Coordination of Programs:

To coordinate parental involvement, a Parent Engagement Liaison is designated on the campus of **Bammel Elementary School**. The Parent Engagement Liaison serves as a liaison between the school and the parent. The Parent Engagement Liaison aides in organizing Open House meetings and other programs in which parents are invited to the school to meet with teachers and administrators concerning their child's progress in the school. These meetings are set aside as a time to build and help maintain parent relationships with the school and the teachers.

The Parent Engagement Liaison will meet with The Community Engagement Department Office of Parent Engagement several times a year to maintain parental involvement programs at the school.

Parent's Right-to-Know

The Office of Parent Engagement will compose a letter informing parents of their rights-to-know. This letter is distributed to parents during Open House meetings, in registration packers, and at all other parental involvement meetings.

Students are entitled to instruction by a highly qualified teacher under the No Child Left Behind Act of 2001 (NCLB). **Bammel Elementary School** notifies parents by letter when a child is being taught by a teacher that does not meet the highly qualified criteria of NCLB. Bammel Elementary School also notifies parents by letter when a substitute has been in a classroom for more than four consecutive weeks and does not meet the highly qualified criteria of NCLB.

School-Parent Compacts

Bammel Elementary School, teachers, and parents have jointly developed the School-Parent Compact. The Compact outlines the shared responsibilities of parents, students, teachers, and administrators for student academic achievement. The Compact also outlines how the school and parents will develop a partnership for student success. School-Parent Compacts are distributed at the beginning of the year and signed by the parent, the child, the teacher, and the school principal.

Evaluation

Bammel Elementary School and the advisory committee comprised of parents and other community members, will hold an annual meeting to evaluate the effectiveness of the PIP and federally-funded programs. Needs assessment results, feedback from parental involvement meetings, and other resources will all be used to make necessary changes to the PIP.

PART IV. ADOPTION

The school wide Parental Involvement Policy has been developed joint with, and agreed on by parents of children participating in the Title I, Part A programs. This policy was adopted by **Bammel Elementary School** on Thursday, September 26, 2019 and will be in effect for the period of 2018-2019 school year.