

## Minutes: October 28, 2015

Ms. Kelly Cline, Director of Federal and State Programs and Co-Chair of the SHAC Council, called the meeting to order at 4:00pm. She asked that everyone introduce themselves. Ms. Cline informed the attendees that this would be a 're-set' year and that the SHAC was going to re-examine past policies and procedures. Ms. Cline directed the attendees to the Spring ISD/SHAC website. Ms. Cline reviewed the website; she informed the group that the SHAC meeting minutes would be posted after each meeting. She asked the attendees if they would like to serve on the SHAC this year, they agreed. She informed them that she would take the membership list forward to the Board for consideration.

Ms. Cline explained that Dr. Lupita Hinojosa, Chief Academic Officer, would be joining them shortly.

### Revisit SHAC Requirements

Ms. Cline asked the members to refer to the agenda and remove the Board Policy from their packet. The Board Policy was also posted on the wall. The SHAC council went through each section of the policy and noted whether the SHAC was in full compliance or if areas needed to be strengthened. It was noted that the SHAC needed to elect a new Co-Chair. Dr. Lupita Hinojosa nominated Ms. Claudia Curda (parent of two Spring ISD students at Twin Creeks MS) to serve as Co-Chair. It was voted by the council, and Ms. Curda accepted the position. Ms. Curda and Ms. Cline made plans to meet the following week to develop a "Board Update" informing the Board of their plans for the year. The SHAC will present their annual report to the Board of Trustees, as mandated by state law, in the spring of 2016.

It was also noted that the SHAC needed a Physical Activity and Fitness Planning Sub Committee. Ms. Cline asked for volunteers to serve on this subcommittee. Armando Jacinto, Assistant Athletic Director, Lori Carroll, Physical Education Teacher, Englisha Wells-Parent, Christina Allen-Crowder Director, Special Projects and Kelly Cline will serve on Physical Activity and Fitness Planning Sub Committee. The subcommittee made plans to meet the following week to discuss their work.

The SHAC committee also noted they wanted more information on:

*Whether the District has adopted and enforces policies and procedures that prescribe penalties for the use of tobacco products by students and others on school campuses or at school-sponsored or school-related activities.*

Ms. Cline said she would reach out to the Spring ISD Police Department for an update on procedures and penalties.

Dr. Lupita Hinojosa requested that they have student representation on the SHAC. Armando Jacinto, Lori Carroll and David Baxter were each asked to encourage a student to join the SHAC. There would be student representation from all grade levels (ES, MS, HS).

Ms. Cline recapped all the activities that were completed during the meeting and asked if there were any further questions.

The meeting was adjourned at 5:06pm.