

SHAC Minutes – February 22, 2017
Conference Room A/B
4:00 PM – 5:00 PM

Ms. Cline, Director of Federal and State Programs, called the meeting to order at 4:03 PM and reviewed the agenda.

The purposes of the meeting were stated:

1. To review the results of the School Health Index (SHI) Parent Engagement Module
2. To review and discuss the Mental Health Sub-Committee Intervention Plan

Welcome and Introductions – Claudia Curda, Parent Co-Chair

- Claudia Curda welcomed everyone to the meeting and all committee members introduced themselves
- Kelly Cline informed the committee that the wellness policy was submitted to Cabinet and she hasn't received feedback from Cabinet at this time

Mental Health SHI – Denise Zimmerman, Director of Guidance and Counseling

- Denise Zimmerman provided a synopsis of the Mental Health subcommittee meeting
 - There seems to be a lack of protocol regarding mental health from the district level
 - There doesn't seem to be any trainings for teachers regarding mental health issues
- Committee divided into groups to review and provide recommendations to the Mental Health Resource Guide
- This guide lists action steps for teachers and counselors and provides information regarding mental health topics
- Denise would like to submit this guide to the Board of Trustees at the April 2017 board meeting

Mental Health Resource Guide: Recommendations from the Committee

- Color code each item – ex: action steps should be the same color for each topic
- Bullying Prevention Section
 - Change definition of bullying to, "Bullying is a *behavior* which includes repeated incidents, aggressive intentional behavior and an imbalance of power."
 - Include this suggestion to parents: If you call a parent about a bullying incident say, "Your child is exhibiting bullying behavior." NOT "Your child is a bully."
- Drug Prevention Section
 - The action steps are great
 - Please reverse steps one and two under Procedures for Handling Substance Abuse Situations
 - Rationale for leaving it as it is currently listed: if an adult does not express concern first, it sends the message that the teacher condones the behavior
 - Can we add a sample of what teachers should say under each procedure?
 - Ask Darryl Simon, Director of Safety, if this is possible – "...only if the student discards the suspicious item in a high traffic/unsafe area..." (*see guide for full scenario*)
- Child Abuse Section
 - Campus personnel cannot keep a copy of the incident; all documents must be stored with Jeanne Parker, Director of Student Health Services
 - Guide states, "If the child is in immediate danger, call 9-1-1"
 - Please note district policy is to call 6911 first

- Please add: You have 48 hours to report incident of child abuse
- The statement “If the child is in immediate danger...” is listed twice with two different immediate actions to take
 - Delete the 9-1-1 box if that action is for administrators and this guide is for teachers
- Add action step: Contact your administrator
- Internet Safety Section
 - Please include devices and apps under the fourth arrow – security tools
 - Please address appropriate behaviors for teachers
 - Ex: teachers should not “friend” students online
 - Include fact that this is happening to younger students/elementary age students
- Suicide Section
 - Tranita Carroll and Kelly Cline will review with Denise Zimmerman

Review SHI for Parent Engagement

- Kelly Cline and Tranita Carroll informed group that the district’s Parent Advisory Council met yesterday (2.21.17) to review the Family & Community Involvement Module
- Tranita Carroll will report findings to the group at the next meeting as we ran out of time at today’s meeting

Reminders – Kelly Cline

- The final SHAC meeting is April 5, 2017
- The board presentation of SHAC is April 6, 2017

The meeting adjourned at 4:59 PM