

Spring Independent School District Board of Trustees Work Session Minutes

Thursday, January 5, 2023 at 6:00 PM

1. Call to Order (6:05 PM)

President Justine Durant called the Work Session of the Spring Independent School District Board of Trustees to order at 6:05 PM on January 5, 2023, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

Members Present:

Justine Durant, President
Winford Adams, Jr., Vice President
Kelly P. Hodges, Secretary
Rhonda Newhouse, Assistant Secretary
Dr. Deborah Jensen
Carmen Correa
Natasha McDaniel

Members Absent:

Others Present:

Lupita Hinojosa, Superintendent of Schools
Mark Miranda, Chief of Operations
Kregg Cuellar, Chief of Academics
Ann Westbrook, Chief Financial Officer
Julie Hill, Chief of Human Resources and Human Capital Accountability
Matthew Pariseau, Chief of Innovation
Shane Stubhart, Chief of Communications
Ken Culbreath, Chief of Police
Miguel Perez, Chief of Schools
Jeremy Binkley, General Counsel
Jason Sheffer, Director of Board

2. Reading of the Spring Independent School District Equity Statement (6:06 PM)

Trustee Adams read the Spring ISD Equity Statement.

3. Minutes from Prior Meetings (6:07 PM)

The Board reviewed the minutes from the prior month's meetings.

December 6, 2022 Work Session

December 13, 2022 Regular Meeting

4. Opening Remarks (6:08 PM)

4.1. Superintendent of Schools (6:08 PM)

Superintendent Dr. Lupita Hinojosa began her remarks by wishing everyone a “Happy New Year” and reminded the audience to check social media for exciting learning opportunities taking place in our schools.

Next, Dr. Hinojosa noted that January is Board Recognition Month and thanked the Board for their support and for their tireless work every day for students, staff, and families.

Dr. Hinojosa then introduced the new Chief of Communications, Shane Strubhart, who comes to Spring ISD from Harlingen CISD, where he served as Associate Superintendent for Community Engagement and Workforce Development. Previously, Strubhart led public relations and community engagement for the district, and served as an educator, and in information technology. Mr. Strubhart will be leading both our Communications Department and the Family and Community Engagement team.

Dr. Hinojosa concluded her remarks with a reminder about the School Choice application period, which closes January 6th.

On February 24, families who submitted applications for schools of choice and specialty programs will receive notification of their student’s acceptance status. Parents will then be required to notify the campus of the student’s intent to attend the selected campus by March 10th.

5. Agenda Participation (6:17 PM)

Members of the public did not register to speak to the Board.

6. Presentations (6:18 PM)

- 6.1. Demographics Update – Fall 2022 (6:18 PM)
Rocky Gardiner, Director of School District Consulting at Zonda, made a presentation to the Board to outline economic conditions and market trends affecting Houston and the Spring community. The presentation detailed housing activity in the Spring ISD area, transfer data, residency trends, and enrollment forecasts.

- 6.2. 2023-2024 Instructional Calendar (Recurring Item) (6:47 PM)
Chief Matthew Pariseau presented the Board with the 2023-2024 Instructional Calendar as recommended by the administration. The calendar was developed over the past several months by the administration and other district leaders in collaboration with the Spring ISD Advisory Committee on Education (ACE). The final recommendation took into account the results of a districtwide survey that offered staff, students, and parents an opportunity to weigh in on their preferred choice for next year's calendar. The proposed calendar includes an additional break in the fall and more time for teacher work and professional development. 72% of the survey respondents favored the recommended calendar.

- 6.3. 2023-2024 Education Planning Guide (Recurring Item) (7:11 PM)
Chief Kregg Cuellar introduced the 2023-2024 Education Planning Guide in a presentation to the Board.
The Education Planning Guide (EPG) is currently being updated for the 2023-2024 school year to reflect course offerings designed to increase student opportunities, choice, and college preparedness options aligned with the district's strategic plan. The updated EPG was developed

through collaborative efforts across multiple departments, and based on feedback from campus staff.

President Durant recessed the meeting at 8:02 PM for a short break.

President Durant reconvened the meeting at 8:15 PM.

6.4. 21st Century Community Learning Centers Program Update (8:15 PM)

A presentation was made to provide the Board an update on the 21st CCLC Program.

The presentation included a comparative analysis between 21st CCLC scholars and their non-participant peers on the Spring ISD Checkpoint assessment. Additionally, program enrollment and family engagement activities were shared.

Resolution to Provide Spanish Fluency Retention Stipend for Campus Administrators (8:44 PM)

7. General Counsel Jeremy Binkley presented the Board with information regarding a resolution that provides a retention stipend for principals, associate principals, and assistant principals who are fluent in Spanish. At the request of the Board, this item will be brought back for discussion at the January 10, 2023 Regular Board Meeting.

8. Board of Trustees (9:08 PM)

8.1. First Reading of Board Policy BJCD(LOCAL) – Superintendent Evaluation (9:08 PM)

Trustee Adams presented the First Reading of Board Policy BJCD(LOCAL) – Superintendent Evaluation.

Board Policy BJCD(LOCAL) is being revised to reflect the district developed procedures for the Superintendent of Schools' performance evaluation.

9. General Counsel (9:12 PM)

9.1. 2022-2023 School Health Advisory Council (SHAC) Overview (9:12 PM)

General Counsel Jeremy Binkley presented the Board with information regarding a resolution convening the SHAC for the purpose of making recommendations regarding the curriculum materials.

Section 8 of Senate Bill 9, from the 2nd Special Session of the 87th Texas Legislature, revised Section 28.004 of the Texas Education Code creating new requirements for convening the SHAC and making recommendations regarding the curriculum materials relating to the prevention of child abuse, family violence, dating violence, and sex trafficking. In alignment with this requirement, Spring ISD's SHAC will present an overview of their goals for this school year which includes its involvement with textbook adoptions and the administration will present a resolution allowing immediate compliance with the new requirements.

10. Chief of Academics (9:14 PM)

10.1. Memorandum of Understanding (MOU) Between Good Reason Houston (GRH) and Spring Independent School District (9:14 PM)

Chief Kregg Cuellar presented the Board with information regarding a proposed MOU between Good Reason Houston and Spring Independent School District.

Good Reason Houston, Amira, and Spring ISD are partnering together to ensure excellent and equitable outcomes for our scholars. The purpose of the partnership is to provide 2,000 Amira Learning licenses to Spring ISD schools. These licenses will provide Spring ISD with an Artificially Intelligent reading tutoring platform to use for additional reading support with Spring ISD students. The goal of this partnership is to provide high quality learning resources to increase student achievement in Reading.

Amira assesses oral reading fluency and analyzes errors to pinpoint strengths and weaknesses. The program is based on the five pillars of reading: phonemic awareness,

phonics, fluency, vocabulary, and comprehension. After each reading session, Amira generates diagnostic reports that empower teachers and administrators. This English and Spanish 1:1 reading program also serves as a dyslexia risk screener. Campus leaders and teachers will be trained on how to use the micro-interventions rooted in the Science of Reading to help build critical foundational skills needed for students to be proficient in reading.

11. Chief Financial Officer (9:23 PM)

11.1. Taxpayer Refunds (Recurring Item) (9:23 PM)

Chief Ann Westbrook presented the Board with a report of taxpayer refunds exceeding \$500.

11.2. Report of Cooperative Purchases Exceeding \$50,000 (Recurring Item) (9:24 PM)

Chief Ann Westbrook presented the Board with a report of cooperative purchases exceeding \$50,000 made by the district through one or more authorized purchasing cooperatives.

Procurement Services			
Period: November 7 - November 30, 2022			
General Funds - Total \$765,272			
PO Date	Vendor Name	Description	PO Amount
11/15/2022	iSphere Innovation Partners LLC	Program Governance and Project Management Advisory Services for Student Information System - District Wide	\$435,000
11/15/2022	GovConnection	Microsoft Office License Renewal - District Wide	\$239,901
11/18/2022	Solid IT Networks, Inc.	Routing Infrastructure Maintenance Support - District Wide	\$90,371
TCLAS Decision 2C - 2D Funds - Total \$3,264,000			
PO Date	Vendor Name	Description	PO Amount
11/15/2022	Amplify Education, Inc.	Professional Development for K-5 th Teachers for English and Spanish Language Arts and Reading, mCLASS Intervention, and Amplify Reading	\$3,264,000

Bond Funds – Total \$1,053,780			
PO Date	Vendor Name	Description	PO Amount
11/30/2022	GTS Technology Solutions, Inc.	Dell Latitude Laptops – District Wide 750 laptops for teachers	\$1,053,780
ESSER II Funds – Total \$801,048			
11/15/2022	Techland Houston	Curtains and Rigging Replace for Dekaney HS and Scrim Replacement for Westfield HS	\$70,292
11/18/2022	Universal Melody Services LLC	Bach Stradivarius Trumpets for Middle Schools (100 each)	\$247,500
11/18/2022	Universal Melody Services LLC	Conn 6D Horns for Middle Schools (59 each)	\$174,345
11/18/2022	Universal Melody Services LLC	Bach 42 BO Trombones for Middle Schools (35 each)	\$100,695
11/18/2022	Universal Melody Services LLC	Professional Model Clarinet – B16 Presence EV for Middle Schools (30 each)	\$89,250
11/18/2022	Universal Melody Services LLC	Buffet E11 Clarinets for Middle Schools	\$65,450
11/18/2022	Music & Arts	Beginner Level Trombones for Middle Schools (35 each)	\$53,516

11.3. Request for Proposal (RFP) #23-011 – Local and Long-Distance Phone Services (9:32 PM)

Chief Ann Westbrooks presented the Board with information regarding RFP #23. The district requested competitive sealed proposals for the purpose of identifying a vendor to provide local and long-distance phone services to support the needs of the district.

12. Chief of Police (9:33 PM)

12.1. Districtwide Intruder Detection Audit (9:33 PM)

Chief Ken Culbreath presented the Board with an update on the Intruder Detection Audit.

13. Closed Session (9:35 PM)

President Durant recessed the open session at 9:35 PM for the purpose of entering into closed session pursuant to the following provisions of the Texas Open Meetings Act:

- 13.1. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda.
- 13.2. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property.
- 13.3. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.
 - The Board will deliberate regarding the Superintendent's evaluation and goals.
 - The Board will deliberate on employees nominated for special recognition.
 - The Board will deliberate on a recommendation for the termination and finding of no good cause for an employee's abandonment of contract.
 - The Board will deliberate on the issuance of school district teaching permits for noncore career and technology courses.
 - The Board will deliberate on employee resignations, recommendations to withdraw prior actions taken, recommendations to void employee contracts, recommendations for the proposed termination of employees on probationary and/or term contracts, recommendations for the nonrenewal of term contracts, and final orders for employees on term and probationary contracts previously proposed for termination and/or nonrenewal.
 - The Board will deliberate regarding internal audits involving employee complaints or misconduct.

The Board will deliberate regarding the matter styled Spring ISD v. Carlo Jackson, Dkt. No. 021-LH-11-2022 and consider a resolution agreement.


- 13.4. Under Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.
Discussion of districtwide Intruder Detection Audit Report findings.
- 13.5. Under Section 551.0821 - For the purpose of deliberating a matter regarding a public school student if personally identifiable information about the student will necessarily be revealed by the deliberation.
The Board will deliberate regarding internal audits involving confidential student information.

14. Actions on Closed Session Items (11:29 PM)

President Durant reconvened the open session at 11:29 PM.
The Board took no action.

15. Adjournment 11:30 PM

On a motion by Trustee Adams, seconded by Trustee McDaniel, the Board unanimously adjourned the meeting at 11:30 PM.



Justine Durant, President



Kelly P. Hodges, Secretary