

**Spring Independent School District  
Board of Trustees Special Called Session Minutes**

Tuesday, June 27, 2023 at 6:00 PM

**1. Call to Order (6:07 PM)**

President Justine Durant called the Special Called Session of the Spring Independent School District Board of Trustees to order at 6:07 PM on June 8, 2023, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

**Members Present:**

Justine Durant, President  
Winford Adams, Jr., Vice President  
Rhonda Newhouse, Assistant Secretary  
Dr. Deborah Jensen  
Carmen Correa

**Members Absent:**

Kelly P. Hodges, Secretary  
Natasha McDaniel

**Others Present:**

Lupita Hinojosa, Superintendent of Schools  
Mark Miranda, Chief of Operations  
Shane Stubhart, Chief of Communications  
Ann Westbrook, Chief Financial Officer  
Matthew Pariseau, Chief of Innovation  
Kregg Cuellar, Chief of Academics  
Terrell King, Chief of Human Resources  
Jeremy Binkley, General Counsel  
Jason Sheffer, Director of Board Services

**2. Reading of the Spring Independent School District Equity Statement (6:08 PM)**

Trustee Adams read the Spring ISD Equity Statement.

**3. Agenda Participation (6:17 PM)**

Members of the public did not register to speak to the Board.

**4. Chief Financial Officer (6:17 PM)**

- 4.1 2023-2024 Spring Independent School District Budget for Student Success Initiative and Accelerated Instruction  
Chief Ann Westbrook presented the Board with information regarding the 2023-2024 Spring Independent School District budget for the Student Success Initiative and Accelerated Instruction.

The 2023-24 Operating Budget for the Student Success Initiative and Accelerated Instruction has been developed as part of the General Fund budget to sufficiently support the cost of additional accelerated instruction for students who fail to perform satisfactorily on an End of Course Assessment instrument. The budgeted appropriations amount for this purpose is \$533,617.

State Compensatory Education funds will be used for all expenditures related to the Student Success Initiative and Accelerated Instruction.

Trustee Adams moved that the Board of Trustees adopt the 2023-24 Spring Independent School District Budget for Student Success Initiative and Accelerated Instruction. Trustee Newhouse seconded the motion and the motion carried unanimously.

- 4.2 Public Hearing for the 2023-2024 Spring Independent School District Budget (6:30 PM)

Chief Ann Westbrook presented the Board with information regarding the 2023-2024 Spring Independent School District

The 2023-24 Operating Budget was developed to support the priorities of the District's Five Year Strategic Plan. The budgeted appropriation amounts are: General Fund \$344,802,428, Child Nutrition \$33,942,000 and Debt Service \$76,560,058 total \$455,304,486

A public hearing was held to provide citizens an opportunity to express their views and opinions on the District's proposed 2023-24 budgets for the General Fund, Child Nutrition and Debt Services Funds. The public hearing affords a reasonable opportunity for public comment on the application for Federal Funding relating to the following entitlements: Title I, Part A; Title II, Part A; Title II, Part D; Title III; and Title IV, Part A, and ESSER III.

Members of the public did not register to speak on this item.

4.3 2023-2024 Spring Independent School District Budget  
(6:30 PM)

Trustee McDaniel moved that the Board of Trustees Board of Trustees approve and adopt the 2023-2024 Spring Independent School District Budget. Trustee Newhouse seconded the motion and the motion carried unanimously.

**Action Item** – President Durant requested a survey of teachers regarding the quality of the substitute teachers that are being provided by Kelly Services.

4.4 Interlocal Agreement Between Harris County and Spring ISD for the Distribution of Funds Through the Harris County Disparity Study Program (7:16 PM)

Chief Ann Westbrook presented the Board with information regarding an Interlocal Agreement between Harris County and Spring ISD.

Harris County is funding public entities in the county to engage with a vendor to provide a disparity study. Spring ISD has an interest in collaborating with two other districts in the metropolitan area to issue a solicitation and subsequent contract to conduct a study on the contracting practices of their respective districts. The engagement in this study, paid for by Harris County, will require the District to create a Minority and Women Business Enterprise (M/WBE) department within two years of beginning the study.

Trustee Newhouse moved that the Board of Trustees Board of Trustees approve the Interlocal Agreement between Harris County and Spring ISD. Trustee Adams seconded the motion and the motion carried unanimously.

4.5 Interlocal Agreement Among Spring ISD, Aldine ISD, and Alief ISD to Cooperate for the Procurement and Contracting for a Disparity Study Vendor (7:40 PM)

Chief Ann Westbrook presented the Board with information regarding an Interlocal Agreement between Spring ISD, Aldine ISD, and Alief ISD.

Harris County is funding public entities in the county to engage with a vendor to provide a disparity study. Spring ISD has an interest in collaborating with two other districts in the metropolitan area to issue a solicitation and subsequent contract to conduct a study on the contracting practices of their respective districts. The engagement in this study, paid for by Harris County, will require the District to create a Minority and Women Business Enterprise (M/WBE) department within two years of beginning the study.

Trustee McDaniel moved that the Board of Trustees approve the Interlocal Agreement among Spring ISD, Aldine ISD, and Alief ISD. Trustee Newhouse seconded the motion and the motion carried unanimously.

**5. Chief of Human Resources (7:48 PM)**

5.1 2023-2024 Staffing Guidelines (7:48 PM)

In accordance with Board Policies DP(LOCAL) and DC(REGULATION), Chief Terrell King presented the Board with the Staffing Guidelines for the 2023-2024 school year.

Trustee McDaniel moved that the Board of Trustees approve the revised Spring ISD Staffing Guidelines for the 2023-2024 school year. Trustee Newhouse seconded the motion and the motion carried unanimously.

5.2 2023-2024 Spring Independent School District Compensation Manual (8:00 PM)

In accordance with Board Policy DEA(LOCAL), Chief Terrell King presented the Board with the 2023-2024 Spring Independent School District Compensation Manual.

Trustee Jensen moved that the Board of Trustees approve the Compensation Manual for the 2023-2024 school year. Trustee Adams seconded the motion and the motion carried unanimously.

**6. Closed Session (8:07 PM)**

President Durant recessed the open session at 8:07 PM for the purpose of entering into closed session pursuant to the following provisions of the Texas Open Meetings Act:

6.1 Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda.

The Board will receive legal advice regarding Requests for Qualifications related to Architectural Services.

6.2 Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property.

6.3 Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

The Board will deliberate regarding the Superintendent's evaluation and goals.

The Board will deliberate on employees nominated for special recognition.

The Board will deliberate on a recommendation for the termination and finding of no good cause for an employee's abandonment of contract.

The Board will deliberate on the issuance of school district teaching permits for noncore career and technology courses.

The Board will deliberate on employee resignations, recommendations to withdraw prior actions taken, recommendations to void employee contracts, recommendations for the proposed termination of employees on probationary and/or term contracts, recommendations for the nonrenewal of term contracts, and final orders for employees on term and probationary contracts previously proposed for termination and/or nonrenewal.

The Board will deliberate regarding internal audits involving employee complaints or misconduct.

The Board will deliberate on recommendations for the proposed issuance of a fourth probationary contract to employees for whom it is doubtful that a term contract should be given.

The Board will deliberate on the recommendation that it take no action to renew contracts for District of Innovation Teachers and discontinue the practice of issuing such contracts.

The Board will deliberate on recommendations for the issuance and/or renewal of term and probationary contracts to employees.

- 6.4 Under Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices.


## **7. Actions on Closed Session Items (9:39 PM)**


President Durant reconvened the open session at 9:39 PM.

Trustee McDaniel moved that the Board of Trustees issue a school district teaching permit to Carlton Jack for the purpose of teaching noncore career and technology courses and to authorize the Superintendent or designee to notify the Commissioner of Education of the Board's action. Trustee Newhouse seconded the motion and the motion carried unanimously.

**8. Adjournment (9:41 PM)**

On a motion by Trustee Newhouse, seconded by Trustee Adams, the Board unanimously adjourned the meeting at 9:41 PM.

  
Justine Durant, President

  
Kelly P. Hodges, Secretary