

Spring Independent School District

16717 Ella Blvd. • Houston, Texas 77090 • Tel. 281.891.6000



**BOARD OF TRUSTEES
WORK SESSION
6:00 PM, NOVEMBER 9, 2017
BOARD ROOM
GORDON M. ANDERSON LEADERSHIP CENTER
16717 ELLA BOULEVARD, HOUSTON, TEXAS 77090**

MINUTES

I. Call to Order

President Deborah Jensen called the Work Session of the Spring Independent School District Board of Trustees to order at 6:01 PM on November 9, 2017, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

Members Present:

Dr. Deborah Jensen, President
Rhonda Newhouse, Secretary
Justine Durant, Assistant Secretary
Donald Davis
Jana Gonzales

Members Absent:

Chris Bell, Vice President
Rhonda Faust

Others Present:

Rodney Watson, Superintendent of Schools
Victor Mitchell, Chief of Police
Julie Hill, Chief of Staff
Lupita Hinojosa, Chief of School Leadership and Student Support Services
Lauren Topek, Chief of Curriculum, Instruction and Assessment
Mark Miranda, Chief Operations Officer
Deeone McKeithan, Chief Human Resources Officer
Ann Westbrooks, Chief Financial Officer
Tiffany Dunne-Oldfield, Chief Communications Officer
Jeremy Binkley, Legal Officer
Jason Sheffer, Director of Board Services

II. Minutes from Prior Meetings

A. The Board reviewed the Minutes from the following meetings:

1. October 12, 2017 Board Work Session
2. October 17, 2017 Regular Board Meeting

III. Opening Remarks

A. Superintendent of Schools

Dr. Rodney Watson highlighted the presentations on literacy and attendance that would follow on the agenda.

IV. Presentations

- A. Literacy Applied – Spring Independent School District's Literacy Plan
Chief Topek presented information regarding Literacy Applied – Spring Independent School District's Literacy Plan. The presentation included performance indicators and beginning of year reading and language screener results.
- B. EVERY day counts. Attendance Matters – Spring Independent School District's Attendance Initiative
Chief Hinojosa presented information regarding EVERY day counts. Attendance Matters – Spring Independent School District's Attendance Initiative. The presentation included October's focus of climate & culture, awareness, and systems & structures. Last year versus this year attendance rates were compared as well as last year versus this year homeless rates.

V. Board Governance Committee

- A. Board Governance Manual
Trustee Durant and Trustee Davis discussed the first draft of the Board Governance and Operations Manual, an administrative manual to formally document the policy, practices and procedures used to govern the work of the Spring ISD Board of Trustees.

VI. Chief Human Resources Officer

- A. Change to the 2017-2018 Compensation Plan
Chief McKeithan presented information regarding a change to the 2017-2018 Compensation Plan that included requesting the reinstatement of a Pool Operator stipend to ensure proper maintenance of the pools at each of the Spring ISD high schools.

VII. Chief Financial Officer

- A. 2017-18 First Budget Review
Chief Westbrook presented information regarding the 2017-2018 First Budget Review. In accordance with Board Policy CD(LOCAL), the review reflected amendments to the adopted budget.
- B. Taxpayer Refunds
Chief Westbrook presented information regarding Taxpayer Refunds. The Board was presented with a report consisting of refunds exceeding \$500.
- C. Report of Agreement Renewals Exceeding \$50,000
Chief Westbrook presented information regarding the Report of Agreement Renewals Exceeding \$50,000. There were no agreement renewals to report.
- D. Report of Purchasing Cooperative Purchases Exceeding \$50,000
Chief Westbrook presented information regarding the Report of Purchasing Cooperative Purchases Exceeding \$50,000. The Board was presented with a report consisting of purchases exceeding \$50,000 that were made by the District through one or more authorized purchasing cooperatives.

Date	Vendor	Description	Amount
10/13/2017	Visual Techniques, Inc.	Media Technology Pathway: Audio/Video Production Equipment	\$59,713
9/27/2017	Carahsoft Technology	Rapid Identity Platinum Bundle for Education Subscription - Spring ISD	\$64,295

	Corporation	Portal Single Sign-On	
10/9/2017	Convergent Technologies, LLC	Digital Surveillance System for Claughton M.S.**	\$66,024
9/19/2017	Visual Techniques, Inc.	Casio LED Projector, Adapter Plate & Short Throw Projector**	\$70,656
9/27/2017	Blackboard Connect, Inc.	Blackboard Connect K-12 Mass Notifications Services	\$72,998
09/22/2017	Heinemann	Units of Study in Opinion & Argument Series Bundles	\$79,624
9/27/2017	Solid IT Networks, Inc.	Servers for Campuses**	\$211,651
09/18/2017	Glazier Foods Company	Child Nutrition Products	\$578,176

**Blanket Purchase Order for anticipated annual spend*

**Bond Related Expenditures*

VIII. Chief of School Leadership and Student Support Services

- A. 2017-2018 District Targeted Improvement Plan for Spring Independent School District
Chief Hinojosa presented information regarding the 2017-2018 District Targeted Improvement Plan for Spring Independent School District
- B. Texas A&M AgriLife Extension Research
Chief Hinojosa presented information regarding Texas A&M AgriLife Extension Research. The item included a resolution that 4-H will be considered as an extracurricular activity and that the Board will recognize the extension agents as adjunct staff.
- C. First Amendment to the Agreement between UTeach Engineering at the University of Texas at Austin
Chief Hinojosa presented information regarding the First Amendment to the Agreement between UTeach Engineering at the University of Texas at Austin. The goal of the agreement is to attract and retain more students from diverse backgrounds in K-12 science, technology, engineering and math (STEM) education career paths.

IX. Closed Session

President Jensen recessed the open session at 8:03 PM for the purpose of entering into closed session pursuant to the following provision of the Texas Open Meetings Act:

- A. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda
- B. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property
- C. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee
 - 1. The Board will deliberate on employees nominated for special recognition
 - 2. The Board will deliberate regarding the Superintendent's evaluation

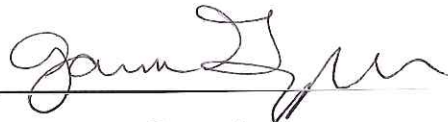
D. Under Section 551.076 - To consider the deployment, or specific occasions for implementation, of security personnel or devices

X. Action on Closed Session Items

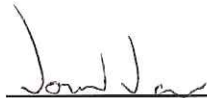
President Jensen reconvened the open session at 8:23 PM.

XI. Adjournment

On a motion by Trustee Gonzales, seconded by Trustee Durant, the Board unanimously adjourned the meeting at 8:25 PM.



Jana Gonzales
Vice President



Donald Davis, Secretary