

# Spring Independent School District

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**BOARD OF TRUSTEES  
WORK SESSION  
6:00 PM, FEBRUARY 9, 2017  
BOARD ROOM  
GORDON M. ANDERSON LEADERSHIP CENTER  
16717 ELLA BOULEVARD, HOUSTON, TEXAS 77090**

## **MINUTES**

### **I. Call to Order**

President Deborah Jensen called the Work Session of the Spring Independent School District Board of Trustees to order at 6:04 p.m. on February 9, 2017, in the Board Room of the Gordon M. Anderson Leadership Center, 16717 Ella Boulevard, Houston, Texas, in accordance with Chapter 551 of the Texas Government Code.

#### **Members Present:**

Dr. Deborah Jensen, President  
Chris Bell, Vice President  
Rhonda Newhouse, Secretary  
Justine Durant, Assistant Secretary  
Donald Davis  
Jana Gonzales

#### **Members Absent:**

Rhonda Faust

#### **Others Present:**

Rodney Watson, Superintendent of Schools  
Vanessa Garza, Police Captain  
Julie Hill, Chief of Staff  
Lupita Hinojosa, Chief of School Leadership and Student Support Services  
Lauren Topek, Chief of Curriculum, Instruction and Assessment  
Mark Miranda, Chief Operations Officer  
Deeone McKeithan, Chief Human Resources Officer  
Ann Westbrooks, Chief Financial Officer  
Tiffany Dunne-Oldfield, Chief Communications Officer  
Jeremy Binkley, Legal Officer  
Jason Sheffer, Director of Board Services

### **II. Minutes from Prior Meetings**

A. The Board reviewed the Minutes from the Following Meetings:

1. January 5, 2017 Board Work Session
2. January 10, 2017 Regular Board Meeting

### **III. Opening Remarks**

A. Superintendent of Schools

An audio recording of the Superintendent's remarks is available in the Office of the Chief of Staff

**IV. Presentations**

A. Report on Delinquent Property Taxes

Chief Westbrook and Yolanda M. Humphrey, attorney with Perdue Brandon Collins and Mott, LLP presented information regarding the Report on Delinquent Property Taxes.

B. Templeton Demographic Review

Chief Dunne-Oldfield and Rocky Gardner, V.P. Manager of Research with Templeton Demographics, LLC presented information regarding the Demographic Review.

C. Annual Report of the District's Educational Performance and the Texas Academic Performance Report

Chief Topek presented information regarding the Annual Report of the District's Educational Performance and the Texas Academic Performance Report.

D. 2017 Instructional Materials Adoption for Career and Technical Education

Chief Hinojosa and Cynthia Williams, Director of Career and Technical Education, presented information regarding the 2017 Instructional Materials Adoption for Career and Technical Education

E. Bond Timeline Update

Chief Mark Miranda presented information regarding the Bond Timeline Update.

F. Proposed Attendance Boundary Scenarios for Community Input

Chief Dunne-Oldfield presented information regarding the Proposed Attendance Boundary Scenarios for Community Input.

**President Jensen recessed the meeting for a short break from 8:02 p.m. to 8:25 p.m.**

G. Employee Engagement Survey Results and Analysis

Chief Dunne-Oldfield presented information regarding the Employee Engagement Survey Results and Analysis.

H. Transportation Pay Increase and Incentive Proposal

Chief McKeithan presented information regarding the proposal for Transportation Pay Increase and Incentives.

Trustee Davis moved that the Board of Trustees approve the Transportation Pay Increase and Incentives as presented by the administration. Trustee Bell seconded the motion and the motion carried unanimously.

I. 2017-2018 Preliminary Budget Discussion

Chief Westbrook presented information regarding the 2017-2018 Preliminary Budget.

**V. Chief of Staff**

A. Discussion Regarding Frequency and Format of Internal Auditor Reports at Board Meetings

President Jensen led the discussion regarding the Frequency and Format of Internal Audit Reports at Board Meetings. Internal Auditor Patricia Rios presented information regarding possible timelines and formats.

B. First Reading of Proposed Policy Provision CDA(LOCAL) – OTHER REVENUES – INVESTMENTS

Chief Hill presented the First Reading of Proposed Policy Provision CDA(LOCAL) – OTHER REVENUES – INVESTMENTS

C. First Reading of Proposed Policy Provision FC(LOCAL) – STUDENT ATTENDANCE AREAS

Chief Hill presented the First Reading of Proposed Policy Provision FC(LOCAL) – STUDENT ATTENDANCE AREAS

D. Resolution for the Spring Independent School District to Initiate the Process of Designation as a District of Innovation

Chief Hill presented information regarding a Resolution for the Spring Independent School District to Initiate the Process of Designation as a District of Innovation.

E. Appointment of Local Innovation Committee and Notification to the Texas Education Agency

Chief Hill presented information regarding the Appointment of a Local Innovation Committee and Notification to the Texas Education Agency.

**VI. Chief Financial Officer**

A. Taxpayer Refunds

Chief Westbrook presented information regarding Taxpayer Refunds.

B. Report of Agreement Renewals Exceeding \$50,000

Chief Westbrook presented information regarding Agreement Renewals Exceeding \$50,000.

C. Report of Purchasing Cooperative Purchases Exceeding \$50,000

Chief Westbrook presented information regarding Purchasing Cooperative Purchases Exceeding \$50,000.

D. Annual Report on Purchasing Cooperative Fees for 2015-2016 Fiscal Year

Chief Westbrook presented information regarding Annual Report on Purchasing Cooperative Fees for 2015-2016 Fiscal Year.

E. 2016-2017 Second Budget Review

Chief Westbrook presented information regarding 2016-2017 Second Budget Review.

**VII. Chief of School Leadership and Student Support Services**

A. Affiliation Agreement with Lamar University

Chief Hinojosa presented information regarding an Affiliation Agreement with Lamar University.

**VIII. Closed Session**

President Jensen recessed the open session at 11:00 p.m. for the purpose of entering into closed session pursuant to the following sections of the Texas Open Meetings Act:

- A. Under Section 551.071 - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized, including any item posted on this agenda
- B. Under Section 551.072 - For the purpose of discussing the purchase, exchange, lease, or value of real property

C. Under Section 551.074 - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee

1. The Board will deliberate on the proposed settlement agreement in the termination matter styled Docket No. 027-LH-11-2016, Spring Independent School District v. Kathy Adkison.

2. The Board will deliberate on modifying and extending the Superintendent's contract

D. Under Section 551.076 - For the purpose of considering the deployment, or specific occasions for implementation, of security personnel or devices, or a security audit

President Jensen reconvened the open session at 11:45 p.m.

**IX. Action on Closed Session Items**

A. The Board may take action on any item discussed in closed session

**X. Adjournment**

On a motion by Trustee Durant, seconded by Trustee Newhouse, the Board unanimously adjourned the meeting at 11:46 p.m.

  
Deborah L. Jensen, President

  
Rhonda R. Newhouse, Secretary