

ADMISSIONS
INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

FDB
(REGULATION)

PROCEDURES FOR
CARL WUNSCH, SR.
HIGH SCHOOL
INTRADISTRICT
TRANSFERS

The following requirements apply to students admitted to Carl Wunsch Sr. High School (CWHS):

1. The student and parent will sign an acknowledgment form outlining the requirement that the student will maintain enrollment at CWHS through graduation and will complete a coherent sequence of career pathway courses.
2. The only class a student may take at the zoned campus is one with a required extracurricular component or a class on the student's career pathway that is not offered at CWHS.
3. Only one class may be taken at the zoned campus.

PROCEDURES FOR
ALL OTHER DISTRICT
CAMPUSES
INTRADISTRICT
TRANSFERS

The following requirements apply to intradistrict transfers:

1. Parents must complete the appropriate intradistrict transfer form [see FDB(REGULATION)-A].
2. The sending and receiving principals will confer to be certain that the criteria for transfer are met.
3. If the criteria for transfer are met [see FDB(LOCAL)], both principals will sign the form indicating approval. Either principal may reject the transfer if the criteria are not met.
4. If either principal rejects the transfer, the sending principal will notify the parent of the rejection.
5. The approved intradistrict transfer form will be forwarded to the area superintendent for approval or disapproval.
6. The area superintendent will notify the parent, sending principal, and receiving principal of the approval or disapproval of the transfer.
7. Regular withdrawal procedures will be followed at the zoned school if the transfer is approved.
8. Regular enrollment procedures will be followed at the new school if the transfer is approved.
9. The usual request and release of records procedures will be followed if the transfer is approved so that the new school may obtain the student's records from the homeschool.
10. If the request for transfer is denied, the parent will be informed of the appeal process in policy FDB(LEGAL).

PROCEDURES FOR
EARLY COLLEGE
ACADEMY AT
SOUTHRIDGE HIGH
SCHOOL
INTRADISTRICT
TRANSFERS

Students selected and enrolled in the Early College Academy at Southridge must:

1. Sign a student and parent acknowledgment form that dedicates placement of each student to one of the limited enrollment opportunities;
2. Unless extenuating circumstances exist, commit to a four-year program; and
3. To meet the requirements of the Memorandum of Understanding with Lone Star College, commit to becoming college ready by their junior year and completing college coursework to earn an associate's degree.

Extenuating circumstances leading to a student's intradistrict transfer request will be approved by joint agreement between representatives of both the District and Lone Star College, to be determined by the Superintendent and the Lone Star College President, respectively.