

Career and Technology Education Advisory Board
Meeting Minutes
Thursday, January 11, 2018
Gordon M Anderson Leadership Center
C & I / AB Room
16717 Ella Blvd. Houston, TX

Members Present: Cynthia Williams, Phylicia Hill, Anne Courtright, Bonnie Langan, Beth Fuller, Karen Garrison, Karla Sandoval, Craig Klein, Sherry Dunlap, Chief Victor Mitchell, Kenya Reeves, Deloras Thompson, Jorge Esparza, Simone Barnes, Michelle Braaten, Carling Loulis, Gerald Points, Sheila Redmon-Jones, Dr Demetris Wright, Ashley Broughton.

The meeting was called to order at 11:46 am and it was determined that we did have a quorum.

Welcome and Introductions:

Introductions of members were made.

Approval of minutes:

Anne Courtright motioned to approve the minutes. Carling Loulis seconded the motion.

Financial Report:

Anne Courtwright presented the financial report with clarification on the numbers on the sheet reflect what is on the bank statement. E.g. the \$800 check for the car has been written and given out but has not been presented at the bank so it is still on the cash flow report. The question was raised at to who was being notified about the monies being awarded. It has been suggested that the scholarship and certification committees meet and discuss adding an email/contact for parents of winners. Karla Sandoval will reach back to kids and get the winner and parent to ask for funds.

Recruiting / Directory Update:

Vacancies & Recruiting: We have three vacant chair positions. This means these programs will not get evaluated if not filled.

Program Review Information: Make sure you contact your committee members. Contact information was handed out last meeting.

Teacher Program Grant Update:

Only awarded \$4400 this year. Timeline might not be working. Currently in December. Does this mean the committee needs another round of applications? Talk of meeting with principles, holding Grant Workshops and maybe a group email reminder would help. Committee will meet to discuss options.

Student Certification Reimbursement Scholarship:

Have applications from fall deadline. Do we look them over or hold them until Spring applications are in? Have \$2500 to award. We will hold them and have Spring deadline before spring break. Then meet right after spring break to award scholarships.

Board Meeting:

Scholarship luncheon: Contract set, date in, donation item letters went out. Have a platinum table in and Exxon has given their \$500 table. Still looking for a keynote speaker.

Academic Update: working on new curriculum. Almost all 200 new courses come with an online component.

Tri-Club Spring Livestock Show - Dates for Tri-Club are April 26 - 28th. Need advisory board ad. Karla motioned the expenditure of a \$100 ad. Bonnie Langan seconded the motion. Motion carried by vote.

Website update: Gerald Points demonstrated the new webpage Go to Spring ISD homepage, go to CTE then find Advisory Board. It was requested that the minutes to our meeting be posted. Gerald will do that for us.

HNWCC Updates: Bonnie asked if any one wants the emails forwarded to them from the Chamber? Just email her and she will get them to you. Bonnie will reach out to Barbara Thompson we need to advise the Chamber of our vacant positions so we are able to generate an interest in the Advisory Board.

New Business:

Kenya Reeves would like to see the ability to call in to attend the meetings. This would enhance our ability to achieve a quorum for those who can attend if they did not have to leave their offices. Gerald will check on options like google hangouts, zoom and go to meetings. Those who wish to take advantage of this option need to check with their IT departments to find out what their options are.

CTE Celebrate in December went well. Westfield HS was well attended by the teachers. They had good food, prizes and lots of fun. CTE Advisory Board will continue this next year.

March 8th meeting has to be moved or cancelled. The 22nd of March was offered as an option.

Meeting was adjourned at 12:45. Sherry Dunlap motioned the adjournment and Anne Courtwright seconded the motion. At this time we also voted to approve minutes and adjournment.